



STUDENT OVERVIEW

The Compass Mid-Semester Checklist

Do you know the direction you are headed in your courses this semester? Now is the perfect time to check your mid-semester progress. It is important to monitor your course grades throughout the entire semester. This Mid-Semester checklist allows you to take a moment to reflect on your progress so far and determine your course grades at the halfway point. This will empower you as a college student to know where you stand and determine whether you need to do anything differently for the remainder of the semester to pass your courses successfully.

This is a self-assessment tool to assist you. It is not required to be submitted unless your professor has assigned it and will be awarding points. Feel free to discuss your completed assessment with your professors and/or your counselor/advisor.

Through the process of completing the checklist, students will be able to do the following:

- Validate their understanding of their course grade
- Estimate their projected course outcomes
- Reflect on how their efforts/input have impacted their progress
- Determine what changes need to be made, if any, to complete their classes successfully
- Encourage discussion with their college professors
- Consider utilizing tutoring and other academic resource centers

MATERIALS

NOTE: All materials will be located on the Advising and Coaching Services website:

- ✓ Student Instructional /Promotional video
- ✓ Form A- The Compass Mid- Semester Checklist
- ✓ Form B- The Submission Form

INSTRUCTIONS:

Please do following to complete The Compass Mid-Semester Checklist:

STEP 1 – From the Advising and Coaching Services page click “The Compass Mid-Semester Checklist” link

STEP 2 - Print the following:

- Form A - The Compass Mid-Semester Checklist
- Form B - Submission Form

*Feel free to type and save/print Form A.

STEP 3 - Complete "Form A - The Compass Mid-Semester Checklist"

- a. Enter semester course(s) and grade(s), which you can locate in Canvas.
NOTE: You may need to meet with your course instructor if grades are not posted in Canvas.
- b. Answer “Yes” or “No” to the self-assessment statements.
NOTE: If you have answered “No” to any of the self-assessment statements speak with your instructor(s) to get specific answers to any questions you may have. He or she may refer you to a specific department or resource to get further clarification.
- c. Add comments to page 2 of "Form A" if you have any questions or issues you would like to discuss with your instructor(s).
- d. Become familiar with the various free Student Resources.

STEP 4 - Complete "Form B - Submission" ONLY if required by your instructor(s).

NOTE: It is also highly suggested you meet with your Academic Advisor or Counselor with any additional questions you may have. Find instructions to schedule an appointment with Academic Advisor or Counselor at www.csn.edu/advising.

-OR-

If you are a CSN Health Program student and want to make an appointment with an advisor, go to <http://hpa.mywconline.com>.